

# Santa Ynez Agriculture Department

## LATE AND ABSENT WORK DEADLINES

Grading Period	Grading Period Time Frame	Deadline for Late & Absent Assignments
Mid 1st Quarter	August 17- September 11, 2015	September 11, 2015 by 2pm
1st Quarter	September 14- October 16, 2015	October 16, 2015 by 2pm
Mid 2nd Quarter	October 19- November 13, 2015	November 13, 2015 by 2pm
2nd Quarter	November 16- December 11, 2015	December 11, 2015 by 2pm
Mid 3rd Quarter	January 4- February 5, 2016	February 5, 2016 by 2pm
3rd Quarter	February 8- March 11, 2016	March 11, 2016 by 2pm
Mid 4th Quarter	March 14- April 22, 2016	April 22, 2016 by 2pm
4th Quarter	April 25- May 20, 2016	May 20, 2016 by 2pm

## KEEP IN MIND:

\*It is your responsibility to keep track of late or absent assignments and turn them in by the deadline. Check your Aeries Portal for your most current grade and missing assignments.

\*Emailing assignments is **not** acceptable unless prearranged and approved by your instructor in advance.

\*Leaving assignments in the instructor's mailbox or on their desk/counter **without notification** is not acceptable. You must personally hand in your late or absent assignments to your instructor unless prearranged and approved by the instructor in advance.

\*Students with IEP and 504 plans must also adhere to these deadlines unless prearranged and approved by the student's case manager and/or instructor in advance.

\*Instructors will only accept late or absent work if your absence is excused by the Attendance Office (School Activity, Illness, Doctor's appointment etc).